### **NinesEstate Policies**

### **Privacy Policy**

Effective Date: [Insert Date]

This Privacy Policy outlines how NinesEstate ("we", "our", "us") collects, uses, and protects the personal information of its users, including property owners (landlords) and accommodation guests.

#### 1. Data Collection

We collect personal data from landlords such as full name, contact information, banking details, and property documentation. From guests, we collect contact information, booking preferences, payment details, and identification data if required by law.

### 2. Use of Information

We use your information to:

- Manage property leasing and subletting arrangements
- Facilitate bookings and guest services
- Process payments and ensure compliance with regulations
- Improve our services and customer support

#### 3. Data Sharing

Your data may be shared with:

- Payment processors and booking platforms (e.g., Airbnb)
- Legal and regulatory authorities as required by law
- Service providers under contractual obligation to maintain data confidentiality

# **NinesEstate Policies**

#### 4. Data Security

We implement suitable measures to safeguard your data. However, no digital transmission is fully secure. We limit access to authorized personnel only.

### 5. Your Rights

You may access, update, or request deletion of your personal information. Contact us at [Insert Contact Email].

### 6. Changes to This Policy

We reserve the right to update this Privacy Policy. All changes will be posted on our website with an updated effective date.

By using our services, you consent to the practices described in this Privacy Policy.

### **NinesEstate Policies**

## **Terms of Service**

Effective Date: [Insert Date]

These Terms of Service ("Terms") govern your use of services provided by NinesEstate. By accessing or using our services, you agree to be bound by these Terms.

#### 1. For Landlords

1.1. By entering into a lease or management agreement with NinesEstate, you authorize us to manage, sublet, and maintain your property under agreed terms.

- 1.2. You will receive monthly rental payments regardless of guest occupancy (as outlined in your agreement).
- 1.3. You permit NinesEstate to make minor furnishing or decor changes to improve guest experience.
- 1.4. We commit to property care, insurance compliance, and transparent communication.

### 2. For Guests

- 2.1. Guests must comply with check-in/check-out procedures, house rules, and payment terms.
- 2.2. Guests are liable for damages beyond normal wear and tear.
- 2.3. NinesEstate may terminate or cancel a booking if terms are breached.

#### 3. General

- 3.1. All services are provided under the jurisdiction of [Insert Country/Region].
- 3.2. We reserve the right to update these Terms without prior notice.
- 3.3. Continued use of our services indicates acceptance of any revised terms.

Contact us at [Insert Contact Email] with any questions regarding these Terms.